NCAP Organogram

2024

Figure 1. Project Team
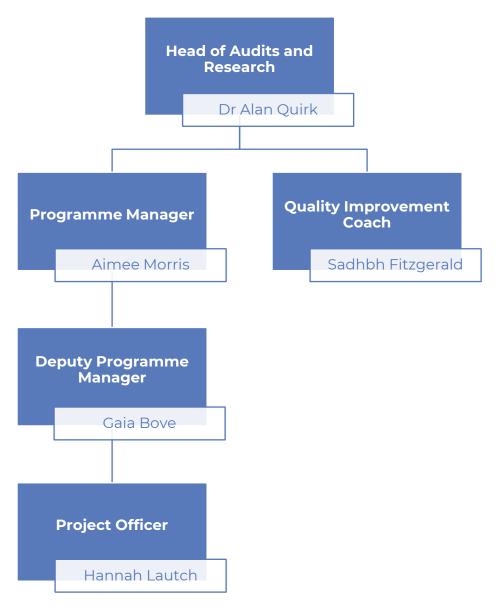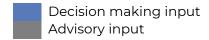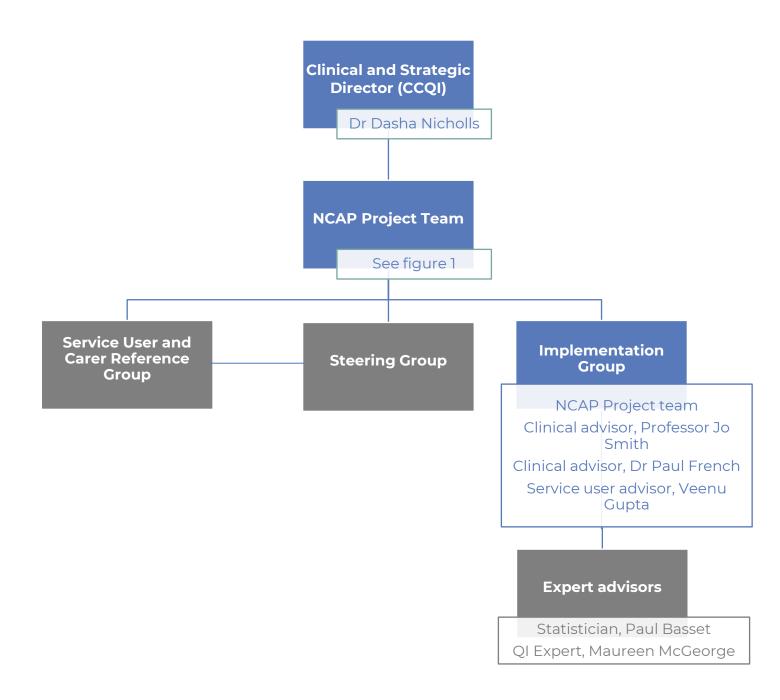
▮	Decision making input
▮	Advisory input

Head of Audits and Research

Dr Alan Quirk

Programme Manager

Aimee Morris

Quality Improvement Coach

Sadhbh Fitzgerald

Deputy Programme Manager

Gaia Bove

Project Officer

Hannah Lautch

Figure 2. NCAP Management Diagram

■ Decision making input
■ Advisory input

Clinical and Strategic Director (CCQI)

Dr Dasha Nicholls

NCAP Project Team

See figure 1

Service User and Carer Reference Group

Steering Group

Implementation Group

NCAP Project team

Clinical advisor, Professor Jo Smith

Clinical advisor, Dr Paul French

Service user advisor, Veenu Gupta

Expert advisors

Statistician, Paul Basset

QI Expert, Maureen McGeorge

Audit Management and Governance

Clinical and Strategic Director (CCQI)
- Directs and has overall responsibility for delivery of all CCQI projects.
- Sits on Steering Group and Implementation Group.
- Attends contract review meetings.

Head of Clinical Audit and Research
- Directs and supervises the work of all audits in the CCQI.
- Sits on Steering Group and Implementation Group.
- Attends contract review meetings.

Project Team
- Programme Manager
- Deputy Programme Manager
- Project Officer

- Responsible for implementing the project, engagement with participants and day-to-day decision making.
- Meet regularly with head to coordinate tasks, report on progress and, anticipate and report on feasibility.
- Provide regular updates to Implementation and Steering Groups and take forward decisions.

Implementation Group
- Coordinates expert input into audit development and operation.
- Meets every 6 weeks.

Steering Group
- Provides advice and guidance on all aspects of the audit including recruitment, engagement, content development, communications, and reporting.
- Meets twice a year.

Service User and Carer Reference Group
- Provides advisory support to the audit that reflects issues of importance to patients with First Episode Psychosis (FEP) and their families/carers.
- Works in parallel to the NCAP steering group to provide feedback on all stages of the audit.
- Meets twice a year.

Expert Advisors
Provides statistical and quality improvement advice and guidance to the project team.

CCQI Audit Programme Managers
Provides peer support and advice to audit Programme Manager and team.

Other

CCQI Governance Board
Chaired by Royal College of Psychiatrists' President. Membership includes RCPsych CEO, Dean, Clinical Lead for Accreditation. Provides oversight on all CCQI projects in matters of practice, ethics, and methodology e.g., approves general CCQI guidance on involvement of service users. Not involved in decision making related to project content or delivery.